

City and County of San Francisco
HUMAN RIGHTS COMMISSION

Theresa Sparks
Executive Director



Edwin M. Lee
Mayor

San Francisco Collaborative Against Human Trafficking
Report on the 2013 Conference Committee Planning Meeting on Monday November 19, 2012, Noon – 1:30
HRC, 25 Van Ness Avenue, Suite 800

- I. **Introduce new members**
 - a. Introductions of committee members present
 - b. New member, HRC Commissioner Sheryl Davis, introduced herself
 - c. New member, Alix Lutnick, was not present and will be in attendance at future meetings
- II. **Review and revise notes from prior meeting**
 - a. **Additions to target groups (Minutes section IV(a)):**
 - i. Faith based communities
 - ii. LGBTQ
 - iii. IV(a)(i): Parents of mid-high schoolers, PTA's, school staff, wellness counselors, school principals – because trafficking curriculum, neighborhood crime prevention councils
 - b. **Additions to target goals:**
 - i. Even though the conference is meant to help inform policy, it is important to use lay terminology at the conference so that people less familiar with trafficking can understand how trafficking is relevant in their lives.
 - c. **Revisions to proposed dates:**
 - i. 3rd Week would not be good because public schools end May 27th, 1st week of May won't work because of another conference in Santa Cruz
 - ii. At meeting decided that Tuesday May 7th is 1st choice, Thursday May 9th is back-up
 - iii. **UPDATE: After meeting, Taraneh received an email that the site can host the conference on May 9, 2013, so that will now be the date of the conference.**

III. Status update reports from each team

a. Panelist (and Panel topics) Selection Team:

- i. No updates right now – will update next time
- ii. Sally Lieber – worked on AB 22
- iii. Kamala Harris – should contact soon because her schedule for next year being set now

b. Budget Team Report:

- i. Taraneh spoke with Danielle – location almost confirmed. GSA Federal Building on 7th Street – free large conference and breakout rooms.

1. UPDATE: location confirmed at GSA's Federal Building on 7th Street

2. Holds up to 300 people
- ii. How much money do we want to have available? We would like money for food and beverages in the morning and a light snack after lunch, as well as traveling expenses for speakers and possibly a small speaking honorarium.
- iii. How to raise money?
 1. Sell tickets for a cheap price (\$5-10). This is good to make attendees accountable – make sure they will come after they sign up.
 2. Sponsorship from: Friends of Commission (\$500-\$1,000), corporation, private foundation, organization, or Junior League –would have to approach these in January.
 3. Small donations.

c. Educational Credits Team Report

- i. CLE is not an option unless audience is attorneys only.
- ii. Christy's update: Continuing ed credits for nurses, social workers, and health educators are offered through DPH's Health Education Training Center.
 1. Application process for each target population, cost is \$25/population.
 2. The agency will take care of administrative matters after sign-in sheet is submitted.

d. Marketing and PR Team Report:

- i. Send information to local papers.
- ii. Don't put off all PR until finalize speakers –want to start building interest now that we have the date, general topic and location set.

1. Send save the dates.
2. Highlight conference as a way to understand the effects of Prop 35 in practice.
- iii. Amy will help with creation of a flyer/save the date.

IV. Changes to Teams:

a. Panelists Team:

Stephanie Block	XXXXXXXXXXXX
Rosie Breen	XXXXXXXXXXXX
Sheryl Davis	XXXXXXXXXXXX
Nancy Goldberg	XXXXXXXXXXXX
Benita Hopkins	XXXXXXXXXXXX
Antonia Levine (Team Point of Contact)	XXXXXXXXXXXX
Alix Lutnick	XXXXXXXXXXXX
Donna Sinar	XXXXXXXXXXXX
Marianna Warmee	XXXXXXXXXXXX
Taraneh Moayed (to provide admin assistance only)	XXXXXXXXXXXX

b. Budget / Fundraising / Logistics Team:

Sheryl Davis	XXXXXXXXXXXX
Nancy Goldberg	XXXXXXXXXXXX
Carletta Jackson-Lee	XXXXXXXXXXXX
Taraneh Moayed (Team Point of Contact)	XXXXXXXXXXXX

c. Educational Credits Team:

Cristy Dieterich (Team Point of Contact)	XXXXXXXXXXXX
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Danielle Fluker	XXXXXXXXXXXX
Carletta Jackson-Lee	XXXXXXXXXXXX

d. **Marketing and PR:**

Aimee Allison (<u>Team Point of Contact</u>)	XXXXXXXXXXXX
Nancy Goldberg	XXXXXXXXXXXX
Stephanie Block	XXXXXXXXXXXX
Gabby Hurt	XXXXXXXXXXXX

V. Upcoming Deadlines and Meeting Dates

- a. **Friday, November 30, 2012 (5 PM):** Deadline for each team to submit to Taraneh list of goals and target dates
- b. **Monday, December 3 (3:30 pm – 4:30 PM):** Panelist selection committee will have a conference call to determine plan of action for recruiting panelists. Location: Teleconference.
- c. **Monday, January 14, 2013 (10:30 am – 11:30 AM):** Next conference committee meeting. Location: HRC, 25 Van Ness Avenue
- d. **Monday, January 14, 2013 (12:00 pm – 1:30 PM):** SFCaHT General Member Meeting. Location: HRC, 25 Van Ness Avenue
- e. **Tuesday, January 15 (4 PM – 7 PM):** “Human Trafficking 101” – an educational event for the general public. Location: HRC, 25 Van Ness Avenue. **Panelists:**
 - i. Law Enforcement (Tony Flores, SFPD’s Special Victims Unit),
 - ii. Judge (Maryanne Warmee, EEOC Administrative Law Judge),
 - iii. Legal Services (Cindy Liu, API),
 - iv. Direct Services (Vanessa Scott, Love Never Fails) and
 - v. A survivor’s perspective

VI. Discussion of items not on the agenda

- a. Human trafficking 101 informational panel for general public, to be held at the beginning of Awareness Month on January 15, 2013 at HRC at 5:00
 - i. Confirmed speakers: an officer from the special victims unit at SFPD, a direct service provider. Looking for additional suggestions:
 - 1. DA

2. Survivor- Vanessa Phelps – a survivor, now has MBA, is attorney, can speak on issue of difference between people who choose to be in sex work and those who are trafficked
 - ii. Will choose topics based on speakers that we have
- b. Briana brought up Alix's suggestion for topical areas to include in panel discussion – group agreed that this is a good idea.
 - i. The conference should address the ways in which inequalities such as poverty, racism, and homo- and transphobia, and structural barriers such as inequitable access to housing and issues of employment, are associated with young people's involvement in sex trades, drug and weapon trafficking.

VII. Meeting adjourned at 1:30 pm