San Francisco Collaborative Against Human Trafficking

Annual Planning Retreat Agenda

Thursday, August 30, 2012

Noon – 1:30 pm

HRC, 25 Van Ness Avenue, Suite 800

1. Welcome and Introduction (10 minutes)

2. Evaluation of Last Year’s Action Plan – Starr Terrell (40 minutes)

3. January/February 2013 Anti-Trafficking Awareness Month – Emily Murase (40 minutes)

Additional Breakout Session

4. Conference in 2013 – Nancy Goldberg (30 minutes)

Mission Statement: SFCAHT is committed to ending human trafficking through collaboration, education, outreach, advocacy, and supporting survivors of human trafficking by taking a zero tolerance stance on exploitation, violence, and human trafficking.
San Francisco Collaborative Against Human Trafficking
Proposed Action Plan for Fiscal Year 2012

Proposal 1: Committees

1. There are 3 SFCAHT committees. The proposal is that Governance and Policy (formally known as legislation) committees will meet on an as needed basis. The Awareness Committee will likely remain active on a continuous basis. Separate tasks will be assigned to each committee, as follows:

• Awareness Committee
  
  a) SFCAHT Membership Meetings
    i. Frequency: Every Other Month
    ii. Organizers: Held on-site at member agency locations with coordination to be shared by host agency and DOSW/HRC staff
    iii. Details: Will include an educational piece (e.g., presentation on a member organization’s work, speaker on pressing anti-trafficking issue)
  
  b) Ongoing Awareness Events – Goal is to ensure that anti-trafficking awareness events are held throughout the year, rather than packed into one month. This will increase interest and attendance
     i. Frequency: Throughout the year, as frequently as every-other-month
     ii. Organizers: Put on by SFCAHT organizations and spearheaded by representatives of different member agencies
     iii. Details: Organize SFCAHT events or promote member organizations or Bay Area anti-trafficking events to keep the public focused on anti-trafficking throughout the year. Ideas include: organizing a 3-part series of presentations on child trafficking; holding an event in October at the Not for Sale Forum; organizing a large-scale City-wide awareness event in May, 2012; and promoting member organization events to the membership and public and encouraging members to attend; co-hosting screenings of “Fatal Promises” at local universities
  
  c) Ongoing Monthly Calendar of Events
     i. Frequency: Updated by HRC and DOSW to communicate upcoming events held by member agencies
     ii. Details: Disseminated and promoted (in its electronic form) by SFCAHT to member agencies, as well as the entire SFCAHT mailing list
  
  d) Awareness Month
     i. Frequency: January - February 2012
     ii. Details: SFCAHT will put together a calendar of events and will host kick-off and closing events to be organized by the Collaborative
     iii. SFCAHT will coordinate a donation drive for survivors of human trafficking
  
  e) Website to be maintained by HRC and DOSW staff

• Governance Committee
  
  a) Organization and staffing will continue as is
  
  b) Meetings will occur as needed to update the bylaws

• Policy Committee (formerly Legislative Committee)
a) Data collection to be spearheaded by Cristy Dieterich with support from members and university collaboration
b) Legislation to be monitored by all member agencies and shared as it occurs during a dedicated period of time during SFCAHT meetings

Proposal 2: Trainings

2. SFCAHT will advocate for and/or initiate trainings for city employees and law enforcement

   • City Employees
     a) SFCAHT will advocate and/or initiate trainings for city employees (e.g., Adult Probation, 311); timeline to be determined

   • Law Enforcement
     a) SFCAHT will advocate for sex trafficking and labor trafficking units to coordinate their efforts and increase awareness about the different types of trafficking

Proposal 3: Client Wish List

3. SFCAHT will coordinate an online wish list that will match the requests of trafficking survivors with offered donations.

   • Online Maintenance and Coordination of Donations
     a. The list will be housed in an online format on the SFCAHT website.
     b. HRC/DOSW staff will maintain the list and one staff will act as a point person, connecting donors to agencies.
     c. The receiving agency will coordinate with potential donors to pick up or receive the donations.